

# **BIG SPRING SCHOOL DISTRICT**

**Newville, Pennsylvania**

## **BOARD MEETING MINUTES**

**MONDAY, JANUARY 16, 2017**

*The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.*

### **I. CALL TO ORDER**

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:00 P.M. with President Wilbur Wolf, Jr, presiding. Nine (9) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Barrick, Secretary; David Gutshall, Treasurer; Bob Kanc, William Piper, Kingsley Blasco, Todd Deihl, and Richard Roush.

\*Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts Jr, Assistant Superintendent, Robyn Euker, Director of Curriculum & Instruction, Richard Kerr Jr, Business Manager; William August, High School Principal; and Carol Frace, Board Minutes.

### **II. PLEDGE TO THE FLAG**

President Wolf led all individuals present in the Pledge to the Flag.

### **III. APPROVAL OF THE DECEMBER 12, 2016 REGULAR BOARD MEETING MINUTES, THE DECEMBER 12, 2016 BUILDING AND PROPERTY MEETING MINUTES AND THE DECEMBER 12, 2016 COMMITTEE OF THE WHOLE MEETING MINUTES.**

Motion by Blasco, seconded by Roush for approval of the December 12, 2016 Building and Property Meeting Minutes, the December 12, 2016 Committee of the Whole Meeting Minutes; and the December 12, 2016 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously.

9 – 0

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### IV. RECOGNITION OF STUDENTS OF THE QUARTER

Mr. William August will recognize those students who have earned the academic achievement award for the first quarter for the 2016-2017 school year.

#### Agriculture Department

Grade 9 Emma Monismith  
Grade 10 Hannah Martin  
Grade 11 Allyson Shively  
Grade 12 Aaron Sweger

#### Mathematics Department

Grade 9 Alexis Mearkle  
Grade 10 John Brown  
Grade 11 Bailey Auchey  
Grade 12 Dakota Grubbs

#### Art Department

Grade 9 Garrett Russell  
Grade 10 Erin Hurley  
Grade 11 Megan Stambaugh  
Grade 12 Kaden Hurley

#### Music Department

Grade 9 Bethany Clark  
Grade 10 Skylar Diehl  
Grade 11 Dakota Over  
Grade 12 Joshua Ankabrandt

#### Business Department

Grade 9 Gracie Chronister  
Grade 10 Amelia Ingraham  
Grade 11 Ashlynn Gipe  
Grade 12 Casey Barrick

#### Physical Education/Health Department

Grade 9 John Austin Walter  
Grade 10 Michael Witter  
Grade 11 Brennan Flory  
Grade 12 Madison Colyer

#### English Department

Grade 9 Gabrielle Reifsnyder  
Grade 10 Bentli Burke  
Grade 11 Kersten Wolf  
Grade 12 Evangeline Kennedy

President Wolf and Vice President Swanson congratulated the students for their outstanding hard work and accomplishments. The students received a certificate and a pen.

### V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Kenny Blessing and Emily Webber presented a student report.

[Student report is attached.](#)

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### VI. PAYMENT OF BILLS

Procurement Card	\$ 18,817.01
Checks/ACH/Wires	\$ 3,417,069.09
Stadium/Track Projects	\$ 36,200.45
Cafeteria Fund	\$ 100,896.23
Student Activities	<u>\$ 44,149.56</u>
Total	\$ 3,617,132.34

Motion by Gutshall, seconded by Blasco for approval of General Fund, Capital Projects, Cafeteria Fund, and Student Activity/Miscellaneous Fund payments of bills as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

### VII. TREASURER REPORT

General Fund	\$23,601,740.91
Capital Projects	\$ 5,873,401.86
Cafeteria Fund	\$ 429,803.95
Student Activities	\$ 217,142.05
Stadium/Track Projects	<u>\$ 809,240.70</u>
<b>Total</b>	<b>\$30,931,329.47</b>

The Treasurer's Report showed balances as outlined above as of December 31, 2016. Motion by Gutshall, seconded by Blasco for acceptance of the Treasurer's Report. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

### VIII. YTD GENERAL FUND REPORT AND YTD TAXES

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion by Barrick, seconded by Roush to accept Year-to-Date General Fund and Tax Reports as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

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### **IX. READING OF CORRESPONDENCE**

Dr. Fry communicated with Randy Umberger, Executive Director of the Mid-Penn today, via a conference call. After long counsel with Mid-Penn Leadership and parliamentarian, it became clear that a final vote on Big Spring's request to apply for Associate Membership in Swimming and Cross Country could not occur until late May. This timeline does not support any further discussion on the matter at this point. As we stated consistently, any movement in conference would require all of our teams have a home.

Over the course of the next few months, Dr. Fry will be working with the Mid-Penn to review some of the current verbiage regarding Associate Membership. Big Spring's request was the first of its nature and it needs to be more clearly defined in the Mid-Penn By-Laws for the future.

The administration appreciates the local discussion of this matter as we look to serve our student athletes. It is a matter that is very difficult to discuss from a proactive perspective but the administration never wanted to become reactive to students needs but instead review information at hand, projections and then make appropriate decisions. Our discussions this year revolved around the concept that a conference said yes to our admittance. There are no such guarantees in the future so we will work diligently within our leadership role in the Mid-Penn to meet our student athlete's needs. In short, there will be no more discussion administratively with the athletic affiliation. Things may need to be reviewed in three to four years.

Mr. Kanc inquired on what this is saying exactly. Is this for Swimming and Cross Country or all sports?

President Wolf stated that we are staying in the Mid Penn Conference at this time and we will see how PIAA reclassification affects us moving forward.

### **X. RECOGNITION OF VISITORS**

Aaron Rhone, Dave Ward, Avis Ward, Robyn Woodley, John Barrick, Scott Christ, Brenda Nippert, George Nippert, Tony Todaro, Lori Todaro, Bill August, Allyson Shively, Renee Shively, Robert Shively Jr., Connie Barrick, Jeffrey Barrick, Casey Barrick, Karla Dechene, Jaimi Gutshall, Bailey Gutshall, Erin Hurley, Ryan Hurley, Katie Yaukey, Dean Yaukey, Angie Noreika, Mike Reifsnyder, Sharon Reifsnyder, Emily Reifsnyder, Gabi Reifsnyder, Jaime Yaukey, Madison Gutshall, Taylor Hutchinson, Tayler Shearer, Joshua Ankabrandt, Kristen Day, Betty Moser, Karen Ponzar, Skylar Diehl, Sharon Diehl, Rodger Diehl, Dakota Grubbs, Susan Grubbs, Bentli Burke, Samantha Burke, Sheri Burke, Tom Burke, Rachel Monismith, Toby Monismith, Emma Monismith, John McCrea, Anna Sweger, Stef Sweger, Aidan Sweger, Aaron Sweger, Tammy Ankabrandt, Heather Wolf, Kersten Wolf, Kenny Blessing, Tobie Wolf, John Brown Racquel Brown, David Brown, Aneque Flory, Noah

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### **X. RECOGNITION OF VISITORS (...continued)**

Harrison, Michele Colyer, Madison Colyer, Ronald Colyer Terry Over, Dakota Over, Heidi Badda, Sharpe Over, Garrett Russell, Alicia Russell, Brennan Flory, Mark Witter, Suzanne Witter, Andrew Witter, Brent Witter Sara Witter, Cindy Kanc, Valerie Kanc, Emily Webber Alexa Walter, Julie Walter, Austin Walter, J. Brian Walter, Angela Wilson, Bailey Auchey, Andy Auchey, Lizzie Bombarger, Angie Bumbarger, Emma Fertig, Johnny Brookes, Ethan Hostetter, Doug Day, Gemma Lavery and Nelson Lavery.

### **XI. PUBLIC COMMENT PERIOD**

Aaron Rhone – 67 Kerrs Road, Carlisle, PA. This is the best news that I have heard in the last two weeks. I am glad that parliamentarian ruled, order was taken and bi-laws not waved for this. I do appreciate the public meeting and you heard a hundred parents speak out. We were told we weren't competitive and yet we are. We can compete.

Lori Todaro – 1609 Walnut Bottom Road, Carlisle, PA. Thank you. You made me a very happy Mom. Keep in mind, by separating two sports that are very competitive and have had standout athletes is hard. To separate them from a league, you need to really consider how this will effect families. We have 4 sons that are going through this district. I would hate to have one son play for the Tri-Valley League and one son for the Mid Penn. I just don't think it is the right thing to do. We need to build family within. As Bulldogs, that is what we do.

Madison Gutshall – 260 Ridge Road, Shippensburg. We have a bunch of students that we got their opinions on this. We wrote this up. We would like to have it on the record. I am against going to the Tri-Valley League. I would like to key in on one reason, the time that it would take to travel to away games. School work will suffer. I truly believe that students would give up on academics.

Jamie Yaukey – 50 Clay Road, Carlisle, PA. I am an athlete and the most spirited mascot that Big Spring has ever seen. People would not be able to travel that far and see our athletes compete and our school spirit would be depleted. As the school mascot, I would not be able to attend any away games and I love representing our school.

Taylor Hutchinson - 280 Kerrsville Road Carlisle, PA. Part of this move is so sports teams can be more competitive. Winning doesn't come easy. You have to work for it. I want to say that I fought for the win and it wasn't handed to me. It feels good to win but losing teaches lessons. We want to be seen as the best of the best in Mid-Penn.

Dean Yaukey - 50 Clay Road, Carlisle, PA. If I understand correctly, the main reason for considering a switch to the Tri-Valley League arose out of concern for an expected future decline of enrollment in the district. If declining enrollment is really the main concern, then your answer lies in a lower division in the Mid Penn. Mid Penn can be petitioned to place a single sport into a lower division so they could compete better.

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### **XII. STRUCTURED PUBLIC COMMENT PERIOD**

Mr. John McCrea - PO Box 341, Newville, PA. I have a lot of good stuff here but I don't believe in thumping a mammal, (beating a dead horse). I am going to do the first and last paragraphs. My heartiest congratulations to Mr. Fry and Mr. Roberts for their recent awards for advance degrees. Now when someone yells is there a doctor in the house, we will all know the answer. If you have never gone against the administration on an issue, now would be the time to start. Listen to your constituents. Vote to keep Big Spring in Mid Penn. By that vote, you will be given substance to the last words of our alma mater, Always Ever Strong. We have 546 names on our petitions. We have dozens and dozens of comments.

### **XIII. OLD BUSINESS**

### **XIV. NEW BUSINESS**

#### **A) PERSONNEL CONCERNS**

**(ACTION ITEM)**

##### **1) Resignation – Lisa Chestnut**

Ms. Lisa Chestnut has submitted her resignation as a part-time custodian at Mt. Rock Elementary School, retroactive to December 14, 2016.

The administration recommends that the Board of School Directors accept Ms. Chestnut's resignation as a part-time custodian, retroactive to December 14, 2016.

**(ACTION ITEM)**

##### **2) Resignation – Tyler Carns**

Mr. Tyler Carns has submitted his resignation as Assistant Varsity Baseball Coach and has requested to assist as a volunteer coach, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Carns' resignation as Assistant Varsity Baseball Coach as well as his request to assist as a volunteer coach, effective immediately.

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### **XIV. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

#### **3) Resignation – Aurora Lehman**

Ms. Aurora Lehman has submitted her resignation as a one on one MDS Aide at Oak Flat Elementary School for the purpose of retirement, retroactive to December 31, 2016.

The administration recommends that the Board of School Directors approve Ms. Lehman's resignation as a one on one MDS Aide at Oak Flat Elementary School for the purpose of retirement, retroactive to December 31, 2016.

**(ACTION ITEM)**

#### **4) Resignation – Edward Hockenberry**

Mr. Edward Hockenberry has submitted his resignation as a full-time custodian at the High School for the purpose of retirement, retroactive to December 31, 2016.

The administration recommends that the Board of School Directors accept Mr. Hockenberry's resignation as a full-time custodian at the High School for the purpose of retirement, retroactive to December 31, 2016.

**(ACTION ITEM)**

#### **5) Approval for Extended Child-Rearing Leave- Therese Bukousky**

Mrs. Therese Bukousky was approved at the January 12, 2016 Big Spring Board of School Directors meeting for child-rearing leave from April 22, 2016 through January 17, 2017. Mrs. Bukousky is requesting to extend her child-rearing leave through April 19, 2017.

The administration would like to recommend that the Board of School Directors approve Mrs. Bukousky's extended child-rearing leave through April 19, 2017.

## **Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017**

### **XIV. NEW BUSINESS (. . .continued)**

#### **(ACTION ITEM)**

#### **6) Coaching Recommendations**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a coach for the team noted, effective immediately

#### **Kayla Durf - High School Assistant Softball Coach**

The administration recommends that the Board of School Directors approve the appointment of the above listed coach, as presented.

#### **(ACTION ITEM)**

#### **7) Approval for Transfer – Karen Brown**

Mrs. Karen Brown, part-time custodian at the Middle School is recommended to transfer to the High School as a full-time custodian, replacing Mr. Ed Hockenberry who has resigned. Mrs. Brown's hourly rate of \$13.69 will remain in effect and benefits will now be included in her new position as a full-time employee with the Big Spring School District.

The administration recommends that the Board of School Directors approve Mrs. Brown's transfer to a full-time custodian at the High School, as presented.

#### **(ACTION ITEM)**

#### **8) Approval for Part-Time Custodian – Holly Kennedy**

The administration would like to recommend Ms. Holly Kennedy as a part-time custodian at the Middle School, replacing Mrs. Karen Brown who has transferred. Ms. Kennedy will work 5.5 hours per day, 5 days a week, with an hourly wage of \$12.39.

The administration recommends that the Board of School Directors approve Ms. Kennedy as a part-time custodian at the Middle School, as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.



## **Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017**

### **XIV. NEW BUSINESS (. . .continued)**

#### **(ACTION ITEM)**

#### **9) Approval for a Part-Time Custodian – Sherri Irvine**

The administration would like to recommend Ms. Sherri Irvine as a part-time custodian at the High School, replacing Ms. Sharon Fisher who has resigned. Ms. Irvine will work 4 hours per day, 5 days a week, with an hourly wage of \$12.39.

The administration recommends that the Board of School Directors approve Ms. Irvine as a part-time custodian at the High School, as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

#### **(ACTION ITEM)**

#### **10) Approval for a Part-Time Custodian – Cheri Frank**

The administration would like to recommend Ms. Cheri Frank as a part-time custodian at Mt. Rock Elementary School, replacing Ms. Lisa Chestnut who has resigned. Ms. Frank will work 5 hours per day, 2-3 days a week, with an hourly wage of \$12.39. Ms. Frank has also requested to be placed on the substitute custodial list.

The administration recommends that the Board of School Directors approve Ms. Frank as a part-time custodian at Mt. Rock Elementary School, as well as approving her request to be placed on the substitute custodial list. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

#### **(ACTION ITEM)**

#### **11) Approval for a Full-Time Seventh Grade Learning Support Aide – Delaney Sandberg**

The administration would like to recommend Ms. Delaney Sandberg as a full-time seventh grade learning support aide. Ms. Sandberg will work 5.75 hours per day, 5 days a week, with an hourly wage of \$10.60.

The administration recommends that the Board of School Directors approve Ms. Sandberg as a full-time seventh grade learning support aide, as presented. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

## Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017

### XIV. NEW BUSINESS (. . .continued)

#### (ACTION ITEM)

#### 12) Approval for 2016-2017 Mentor Teachers

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended mentors are listed below.

<b>New Teacher</b>	<b>Position</b>	<b>Mentor Teacher</b>
Tara Miller	HS-NHS Special Ed.	Ashley Gleeson
Jacqueline Cohen	Speech-Therapabilities	Jennifer Keller
Frank Landis	7th Grade Social Studies	Scott Penner

The administration recommends that the Board of School Directors approve the 2016-2017 mentor teachers as presented

#### VOTE ON XIV., NEW BUSINESS, A-1 through A-12; PERSONNEL CONCERNS

Motion by Blasco, seconded by Swanson to combine and approve Items A-1 through A-12 as outlined and recommended above. Roll call vote:

Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

### XIV. NEW BUSINESS (. . .continued)

#### (ACTION ITEM)

#### B) Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

<b>Megan Anderson</b>	<b>\$1,440.00</b>
<b>Heidi Badda</b>	<b>\$1,440.00</b>
<b>Travis Barnes</b>	<b>\$2,880.00</b>
<b>Shannon Berry</b>	<b>\$2,724.00</b>
<b>Charlene D'Amore</b>	<b>\$ 312.00</b>
<b>Greg Ellerman</b>	<b>\$ 936.00</b>
<b>Robyn Euker</b>	<b>\$3,600.00</b>
<b>Mallory Farrands</b>	<b>\$2,880.00</b>
<b>Amanda Frankford</b>	<b>\$2,880.00</b>

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### XIV. NEW BUSINESS (. . .continued)

Laura Fritz	\$1,410.00
Kelsey Hernjak	\$1,379.00
Randy Jones	\$2,880.00
Noelle King	\$ 936.00
Jennifer Keller	\$ 936.00
Tim Kireta	\$ 936.00
Andrew Koman	\$1,440.00
Abigail Leonard	\$3,600.00
Dwain Messersmith	\$1,437.00
Jenna Miller	\$1,440.00
Luke Nerone	\$1,410.00
Laura Parks	\$2,880.00
Chelsey Piper	\$1,440.00
Kevin Roberts	\$2,460.00
Laura Shambaugh	\$4,710.00
Dana Sheaffer	\$2,880.00
Cecilia Sosnoskie	\$1,440.00
Lisa Velazquez	<u>\$1,440.00</u>
Total	\$54,146.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, the Act 93 Agreement and the Big Spring School District.

Motion by Blasco, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

#### **(ACTION ITEM)**

#### **C) Approval of the Cumberland Perry Area Vo-Tech School General Fund Budget Proposal**

The Cumberland Perry Area Vocational Technical School has developed a General Fund Budget Proposal for the 2017-2018 school year. The proposed budget reflects an increase of 8.87% for the 2017-2018 school year. The General Fund Budget Proposal for the 2017-2018 school year was presented at the December 12, 2016 board meeting as an information item.

## **Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017**

### **XIV. NEW BUSINESS (. . .continued)**

The administration recommends that the Board of School Directors approve the proposed 2017-2018 CPAVTS budget as presented with the understanding that the actual cost for Big Spring's participation in the Vo-Tech school will be determined based on final enrollment calculations.

Motion by Kanc, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

**(ACTION ITEM)**

#### **D) Facilities Utilization Request – Big Spring Girls Basketball Winter League**

The Big Spring Girls Basketball Winter League is requesting to utilize the High School and Middle School gymnasiums for games on Sunday throughout the months of January and February, 2017 from 1:00 p.m. - 5:00 p.m. Because the utilization dates are on Sunday's, Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring Girls Basketball Winter League's request to utilize the High School and Middle School gymnasiums for games held on Sunday's throughout the months of January and February 2017, as presented.

**(ACTION ITEM)**

#### **E) Facilities Utilization Request – Boy Scout Court of Honor**

Mrs. Avis Ward is requesting to utilize the High School Commons on Sunday March 19, 2017 from 1:00 p.m. - 5:00 p.m. to recognize Ian Ward for the Boy Scout Court of Honor. Because the utilization date is on Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve Mrs. Ward's request to utilize the High School Commons on Sunday, March 19, 2017, as presented.

Motion by Swanson, seconded by Roush to approve Item D and E as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

**Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017**

**XIV. NEW BUSINESS (. . .continued)**

**(ACTION ITEM)**

**F) Approval for PSEA Innovative Teaching Grant Proposal**

Mrs. Robyn Euker, Director of Curriculum and Instruction and Dr. Dean Smith, High School English Teacher would like to request permission to pursue a \$1,000 grant through PSEA Innovative Teaching Grant Program. The funds will be used to purchase materials for a project based senior English course aimed toward meeting the needs of vocational and technical minded students.

The administration recommends that the Board of School Directors approve the PSEA Innovative Teaching Grant proposal, as presented.

Motion by Blasco, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

**(ACTION ITEM)**

**G) Approval for Science National Honor Society**

The administration received a request from the High School Principal to create a new student activity account for the Science National Honor Society. Information regarding the new account is included with the agenda.

The administration recommends the Board of School Directors approve the new student activity account for the Science National Honor Society under the supervision of the High School Principal.

Motion by Blasco, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

Mr. Swanson inquired if this group will have to pay their own dues.

Mr. Piper asked how many students do you believe would be part of this activity.

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### XIV. NEW BUSINESS (. . .continued)

#### **(ACTION ITEM)**

#### **H) Approve Bond Parameters Resolution**

As presented by the District Financial Adviser in the Finance Committee and by Bond Counsel at the Committee of the Whole, this resolution permits the incurrence of up to \$14,785,000 in bond debt to fund the Middle School roof replacement in summer 2017 (estimated at \$3 million) and the Newville Elementary renovation (est. \$9.4 million) in summer 2018. This would probably be done in two-steps with a bank qualified amount of under \$10 million in 2017 and the balance in 2018.

The administration recommends the Board of School Directors approve the Bond Parameters Resolution as presented.

Motion by Blasco, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

#### **(ACTION ITEM)**

#### **I) Approve 2015-16 Financial Statements & Local Audit**

Greenawalt & Company presented the District's 2015-2016 audit and financial statements this evening, January 16, 2017 at the Committee of the Whole meeting. Board members received copies of the financial audit report at that meeting. The financial statements will be posted to the website after Board approval.

The administration recommends that the Board of School Directors accept the District's 2015-2016 financial statements and audit report as presented by Greenawalt & Company.

Motion by Kanc, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

## Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017

### XIV. NEW BUSINESS (. . .continued)

#### **(ACTION ITEM)**

#### **J) Approve Resolution to Stay Within Index for 2017-18 Budget**

The District is still responsible to provide a preliminary budget in January 2016 for the 2016-17 school year or pass a resolution to remain within the index. After reviewing projected revenues and expenses the recommendation is to pass a resolution to remain under the Act 1 adjusted index of 3.2%.

The administration recommends the Board of School Directors adopt the resolution provided indicating that the Board will not raise property taxes above the PDE adjusted index of 3.2% for school year 2017-18 as provided for under Section 311 of the Taxpayer Relief Act of Special Session No.1 of 2006 and direct the administration to file the appropriate documents with PDE.

Motion by Blasco, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

#### **(ACTION ITEM)**

#### **K) Approve Capital Project Reserve Fund Payments**

The District received the following invoices for capital projects:

<b><u>Work Submitted</u></b>	<b><u>Pay To</u></b>	<b><u>Amount</u></b>
Architect Fees	Turf, Track & Court, LLC	\$5,887.68
Roof Specification & Detail	Professional Roof Services, Inc.	\$42,300.00
MR Pave	West Pennsboro Township	\$605.36

The administration recommends that the Board of School Directors approve the payment from the Capital Project Reserve Fund of \$5,887.68 to Turf, Track & Court, LLC, \$42,300.00 to Professional Roof Services, Inc. and \$605.36 to West Pennsboro Township.

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

## Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017

### XIV. NEW BUSINESS (. . .continued)

#### **(ACTION ITEM)**

#### **L) Approve Close Out of Capital Reserve Projects**

The District usually approves local capital projects and reserves a certain amount. Once the project is finished, there are usually amounts left over that should be returned to the total available. Attached is a spreadsheet showing closed projects and the amount reserved that would be returned to the fund balance.

The administration recommends the Board of School Directors approve the closure of projects as shown in the agenda.

Motion by Barrick, seconded by Roush to approve the recommendation as outlined above. Roll call vote: Voting Yes: Wolf, Swanson, Piper, Kanc, Gutshall, Roush, Barrick, Deihl, and Blasco. Motion carried unanimously. 9 – 0

#### **(INFORMATION ITEM)**

#### **M) Proposed Acceptable Use of Internet, Computers and Network Resources Policy 815**

The administration has updated the Board Policy listed and a copy of the policy has been included with the agenda. After the policy has been reviewed by the Board of School Directors the administration will present the policy for Board approval at the February 6, 2017 Board meeting.

#### **Acceptable Use of Internet, Computers and Network Resources Policy 815**

Dr. Roberts informed the Board of School Directors that we have this policy in place now. The only addition is to incorporate a lot of our procedures with filtering content and blocking content.



## Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017

### XIV. NEW BUSINESS (. . .continued)

#### **(INFORMATION ITEM)**

##### **N) Proposed Site Request**

Mr. Shawn Witmer, River Rock Academy Campus Director is requesting permission to identify the Fitness Center and Wrestling Room facilities which is located at Mt. Rock Elementary School as an emergency reunification site for the Rive Rock Academy, Newville Campus. Information is included with the agenda.

Dr. Fry informed the Directors of the School Board that River Rock had a situation come up on their Spring Grove Campus. They did not have a memorandum of understanding in place. We reached out and made sure that we got one in place. It would be for the gymnasium at Mt. Rock. Depending on their population, it could also be the wrestling room.

#### **(INFORMATION ITEM)**

##### **O) Tax Collector Compensation**

A note from District Solicitor: The opportunity to change tax collector compensation is like the Olympics; it only comes around once every four years. Pursuant to Section 36a of the Local Tax Collection Law, municipalities and school districts have the ability to change tax collector compensation only once every four years. Changes in compensation are accomplished through municipal ordinance or school board resolution. The compensation structure must be in place "prior to the fifteenth day of February of the year of the municipal election." This language means that the ordinance or resolution must be passed on or before February 14, 2017. It ensures that persons running for tax collector in the primary election and municipal elections of 2017 have notice of the compensation structure prior to making the decision to run for the four-year term of office.

#### **(INFORMATION ITEM)**

##### **P) Request For Proposals for Food Service Management Company**

It is time to renew the Food Service Management Company (FSMC) Contract. PDE requires Districts to seek new proposals every 5 years; we are required to invite at least 5 PDE-approved vendors to participate as well as advertise the RFP. After administration reviewed and made revisions on Jan 11, the District will submit this draft to PDE next week for approval. Once approved, the Board would approve final release of the RFP, tentatively scheduled for the first meeting in February.

## **Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017**

### **XV. FUTURE BOARD AGENDA ITEM**

There were no future Board agenda items.

### **XVI. COMMITTEE REPORTS**

#### **A. District Improvement Committee – Mr. Kanc**

The next meeting is scheduled for February 9<sup>th</sup> at 6:00 pm.

#### **B. Athletic Committee – Mr. Swanson, Mr. Gutshall, Mr. Deihl**

The next meeting is scheduled for January 25<sup>th</sup> at 7:00 am.

#### **C. Vocational-Technical School – Mr. Wolf/Mr. Piper**

President Wolf thanked Mr. Bruhn for being here tonight and bringing students. We got a really good perspective of how the students benefits from going to the vo-tech schools. This was a very good presentation. I am pleased that we have that facility to use.

#### **D. Buildings and Property Committee – Mr. Barrick, Mr. Piper, Mr. Swanson, Mr. Roush, and Mr. Gutshall.**

Bids will be coming in at the end of the month on a number of projects. The end of the month will be the track bid and the first week of February will be the roof.

#### **E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall**

No meeting was conducted and no report was offered.

#### **F. South Central Trust – Mr. Blasco**

No meeting was conducted and no report was offered. .

## **Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017**

### **XVI. COMMITTEE REPORTS (...continued)**

#### **G. Capital Area Intermediate Unit – Mr. Wolf**

No meeting was conducted and no report was offered.

#### **H. Tax Collection Committee (TCC) – Mr. Wolf and Mr. Swanson**

No meeting was conducted and no report was offered.

### **XVII. SUPERINTENDENT'S REPORT**

1. **Enrollment** – You have the December enrollment in front of you. Please noticed the cyber enrollment staying static.
2. **Board Appreciation** – January is School Board Appreciation Month. On behalf of the community, we give appreciation to our volunteers who are school board members. They take a minimum two nights a month of their time. We are very spoiled to have 5 board members across this table with 20 plus years of experience. Thank you for all your efforts.

### **XVIII. BUSINESS FROM THE FLOOR**

Mr. Gutshall stated that in the future I would like Dr. Fry and the administration to look into the options and see what is best for our athletes. I want the best for them. He did the right thing going out and looking at things. I give him credit for doing research and bringing us the information.

Mr. Kanc replied Kudos to our community and voters for their concern and response to the issue of the Tri-Valley and Mid Penn. It is nice that they stepped up and got involved.

### **XIX. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

There was no public comment regarding future Board agenda items.

## **Big Spring School Board Meeting Minutes ~ Monday, January 16, 2017**

### **XX. ADJOURNMENT**

Motion by Blasco, seconded by Roush to adjourn the meeting. Roll call vote:  
Voting Yes: Wolf, Swanson, Barrick, Gutshall, Piper, Roush, Deihl, Blasco, and Kanc. Motion carried unanimously. 9 – 0

The meeting was adjourned at 8:46 PM.

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Robert L. Barrick, Secretary

**NEXT SCHEDULED BOARD MEETING: Monday, February 6, 2017**